



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

John Wicker, Acting Director

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January 19, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DELEGATED AUTHORITY FOR FUNDING AGREEMENTS WITH THE  
BALDWIN HILLS REGIONAL CONSERVATION AUTHORITY  
(SUPERVISORIAL DISTRICT 2) (3 VOTES)**

**SUBJECT**

Approval of the recommended actions will delegate authority to the Acting Director of the Department of Parks and Recreation to execute funding agreements for routine and as-needed services with the Baldwin Hills Regional Conservation Authority.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed actions are not subject to the California Environmental Quality Act because the actions do not meet the definition of a project and for the reasons stated herein and the reasons reflected in the record of the actions.
2. Authorize the Acting Director of the Department of Parks and Recreation, or his designee, upon approval as to form by County Counsel, to execute a funding agreement with the Baldwin Hills Regional Conservation Authority, pursuant to the Baldwin Hills Regional Conservation Authority Governing Board Resolution Nos. 12-03 and 14-02, where the Baldwin Hills Regional Conservation Authority will provide funding to the County at an amount not to exceed \$20,000 annually for routine and as-needed maintenance work and minor improvement projects at Baldwin Hills Regional Conservation Authority-owned properties prior to their development for park purposes.
3. Authorize the Acting Director of the Department of Parks and Recreation, or his designee, upon approval as to form by County Counsel, to execute a funding agreement with the Baldwin Hills Regional Conservation Authority, pursuant to the Baldwin Hills Regional Conservation Authority Governing Board Resolution No. 13-15, where the Baldwin Hills Regional Conservation Authority will

provide funding to the County at an amount not to exceed \$30,000, for as-needed due diligence work in connection with potential future transfer of Baldwin Hills Regional Conservation Authority-owned property interests to the County.

4. Authorize the Acting Director of the Department of Parks and Recreation, or his designee, upon approval as to form by County Counsel, to execute future funding agreements with the Baldwin Hills Regional Conservation Authority, at an amount not to exceed \$100,000 annually, where the Baldwin Hills Regional Conservation Authority will provide funding to the County for construction, development, management and operation of Baldwin Hills Regional Conservation Authority properties and various as-needed services.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Baldwin Hills Regional Conservation Authority (BHRCA) was established by the County and the Santa Monica Mountains Conservancy for the purpose of providing a comprehensive program to acquire, expand, and improve open space, natural habitat, and recreational opportunities for the communities within Baldwin Hills and other natural and recreational areas within the Second Supervisorial District. BHRCA has the power to authorize and fund the construction, management, and maintenance of recreational and park facilities within such areas. Under a Joint Exercises of Powers Agreement, BHRCA acquired real property interests to further the purposes of BHRCA, which are identified as Assessor Parcel Numbers: 4201-003-902; 4204-014-905; 4204-014-906; 4202-014-907; and 5009-05-902. There are no plans to transfer these property interests from BHRCA to the County at this time.

Recognizing the Department of Parks and Recreation's (Department) expertise in the development, operation, and management of public park and facilities, the Governing Board of BHRCA adopted three resolutions that funded routine and as-needed services to be provided by the Department on BHRCA-owned properties prior to their development for park purposes and potential future transfer of BHRCA-owned property interests to the County.

Resolution Nos. 12-03 and 14-02 were adopted, at a cost not to exceed \$20,000 annually, for routine and as-needed maintenance work and minor improvement projects at BHRCA-owned properties. These services will include, but are not limited to, basic maintenance of trail tread, weed abatement, safety pruning of trees, removal of dead and dying trees, and maintenance and repair of perimeter fencing. Resolution No. 13-15 was adopted, at a cost not to exceed \$30,000, for as-needed due diligence work in connection with potential future transfer of BHRCA-owned property interests to the County. These services will include, but are not limited to, title reports, surveys and site condition analyses.

Approval of the recommended actions will authorize the Acting Director of the Department of Parks and Recreation (Director), or his designee, to execute funding agreements with BHRCA to define the scope of services to be provided by the Department, pursuant to the resolutions described above, and establish a funding reimbursement mechanism with BHRCA. In addition, approval of the recommended actions will authorize the Director, or his designee, to execute future funding agreements, where BHRCA will provide funding to the County for construction, development, management, and operation of BHRCA properties and various as-needed services at an amount not to exceed \$100,000 annually.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal

Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). The recommended actions support the Strategic Plan by investing in due diligence work on and maintenance of properties that will enhance recreational opportunities for County residents and visitors.

### **FISCAL IMPACT/FINANCING**

The actual cost of routine and as-needed services will not exceed \$20,000 annually for maintenance work and minor improvement projects and one-time funding of \$30,000 for due diligence work. BHRCA funds will be paid to the County on a reimbursement basis upon the County's submission of invoices for the actual cost of services paid by the County.

### **OPERATING BUDGET IMPACT**

The Department's provision of routine and as-needed services to BHRCA will be fully offset by reimbursement revenue from BHRCA and will not require net County cost. The Department will work with the Chief Executive Office to establish sufficient appropriation and budgeted revenue for these services in the Department's Operating Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Government Code Section 26227 authorizes the County to execute funding and operating agreements with BHRCA.

County Counsel has reviewed this letter as to form.

### **ENVIRONMENTAL DOCUMENTATION**

The recommended actions are not subject to the California Environmental Quality Action (CEQA) in that the actions do not meet the definition of a project according to Section 15378 (b) (4) (5) of the State CEQA Guidelines and because the actions are administrative activities for government grants, which by their terms do not involve any commitments to any specific projects which may result in a potentially significant physical impact on the environment.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

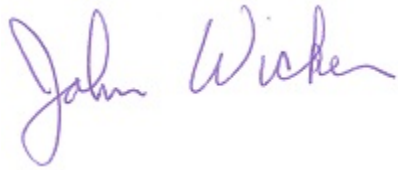
Approval of the recommended actions will not have an impact on current services provided by the Department.

### **CONCLUSION**

It is requested that two adopted copies of the action taken by the Board and three fully executed copies of the attached Contract be forwarded to the Department of Parks and Recreation.

Should you have any questions please contact Malou Rubio at (213) 738-3015 or [mrubio@parks.lacounty.gov](mailto:mrubio@parks.lacounty.gov), Kasey Dizon at (213) 738-2986 or [kdizon@parks.lacounty.gov](mailto:kdizon@parks.lacounty.gov), or Kaye Michelson at (213) 738-2955 or [kmichelson@parks.lacounty.gov](mailto:kmichelson@parks.lacounty.gov).

Respectfully submitted,

A handwritten signature in purple ink that reads "John Wicker". The signature is fluid and cursive, with the first name "John" and last name "Wicker" clearly distinguishable.

JOHN WICKER  
Acting Director

JW:RAM:mr

c: Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors